MINUTES OF THE MEETING OF THE BOARD OF EDUCATION OF DISTRICT 497, HELD IN THE LAWRENCE PUBLIC SCHOOLS INTERACTIVE TECHNOLOGY CENTER, EDUCATIONAL SUPPORT AND DISTRIBUTION CENTER, 110 McDONALD DRIVE, IN THE CITY OF LAWRENCE

November 27, 2017

CALL TO ORDER

At 6:01 p.m., Board President Shannon Kimball called to order the regular meeting of the Board of Education.

APPROVAL OF AGENDA

Upon a motion by Jessica Beeson, seconded by Jill Fincher, the board voted, in a unanimous voice vote, to approve the agenda as published.

EXECUTIVE SESSION

At 6:02 pm, upon a motion by Shannon Kimball, seconded by Vanessa Sanburn, the board voted, in a unanimous voice vote, to recess to executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed; and with the board to return to open session in this room at 6:30 p.m.

At 6:04 pm, the board returned and indicated that they needed to re-do the motion to recess to executive session in order to include Anna Stubblefield, whom they left out of the initial motion. Upon a motion by Shannon Kimball, seconded by Melissa Johnson, the board voted, in a unanimous voice vote, to recess to executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed; with Anna Stubblefield, invited to be present; and with the board to return to open session in this room at 6:45 p.m.

At 6:45 p.m., the board returned and indicated they would break until 7:00 pm.

At 7:00 pm, Board President Shannon Kimball reconvened the meeting.

ROLL CALL

Board Members Present	SLT Members Present
Shannon Kimball, president	Anna Stubblefield, interim superintendent
Jessica Beeson, vice president	Julie Boyle, executive director, communications
Jill Fincher	David Cunningham, executive director, human resources/chief legal counsel
Marcel Harmon	Kevin Harrell, executive director, student support services/special education
Rick Ingram	Kathy Johnson, executive director, finance
Melissa Johnson	Paula Murrish, executive director, nutrition & wellness, printing & purchasing
Vanessa Sanburn	Jerri Kemble, assistant superintendent, leading, learning & technology
	Dawn Downing, board clerk

Others Present (II	ncluding Administration	on and Staff)	
Jill Anderson	Jennifer Attocknie	Dennis Blackwood	Carole Cadue- Blackwood
Michelle Cadue Mark William	Steve Cadue	Laurie Folsom	Jeanne Fridell Stanley
Garcia	Maura Garcia	G.R. Gordon-Ross	Hayden Elvyn Jones,
Shane Heiman	Alan Hollinger	Chester Hubbard	LJWorld
Bernie Kish	Rylie Kuester	Stan Roth	Njeri Shomari

REPORT OF PRESIDENT OF BOARD OF EDUCATION

President Kimball discussed the board lunch on Nov.14th at Free State High School in conjunction with Lawrence High. She shared that there was a good discussion regarding our approach to career and technical education and career pathways at both high schools and the college and career center.

President Kimball attended the West Middle School site council on November 14 to update on the status of the superintendent search.

President Kimball attended the Friends of Education Recognition ceremony on November 15. She shared how grateful she was for all the wonderful volunteers who assist in our school district.

President Kimball attended the LEA Fall Mixer on November 16 to thank our educators. She shared that she had fun helping with the drawings for gift baskets and business donations. She extended her thanks to LEA, Lawrence Schools Foundation, Truity Credit Union and sponsors of USD47 for making this event possible.

REPORT OF SUPERINTENDENT STUBBLEFIELD

Superintendent Stubblefield reported that we are seeing a good response rate for our staff, parent and community online surveys. She reminded anyone who had not yet participated that we would like to hear their opinions about several district performance measures, the school calendar, high school start times and other topics. The surveys are located on our website. They close at midnight on December 8.

Superintendent Stubblefield recognized and congratulated Lawrence High's student newspaper, The Budget, for earning the National Scholastic Press Association's Pacemaker Award. She shared that we have extended an invitation to adviser Barb Tholen to recognize her students for this award at an upcoming board meeting.

Superintendent Stubblefield also shared congratulations to Free State High School students Li Gordon-Washington and Max Lillich. They are currently the top-ranked debate team in the state of Kansas.

Superintendent Stubblefield shared that she had the pleasure before the fall break to present the Lawrence Master Teacher Award to Julie Battaglia. Ms. Battaglia does an excellent job of teaching sixth-grade science and supporting Liberty Memorial Central Middle School.

REPORT OF SUPERINTENDENT STUBBLEFIELD (CONTINUED)

School as a member of its Building Leadership Team and working with us at the district level to assist with the implementation of the Next Generation Science Standards. Superintendent Stubblefield acknowledged that we would nominate Julie to Emporia State University's Kansas Master Teacher program.

Superintendent Stubblefield sent her thanks to the RunLawrence organization and the Woodlawn school community. They host an annual Thanksgiving Day run and donate the majority of event proceeds to our elementary school Marathon Clubs. A record 2,226 runners participated in the 5k and One-Mile Kid Fun Run this year.

Superintendent Stubblefield shared that she will be attending KASB's annual conference this weekend in Wichita.

Superintendent Stubblefield invited parents of students in grades 4-12 and their children to attend an Informational Night to learn about participating in local, regional and state-level Science and Engineering Fairs. This event will be held here at the school district office on December 12 at 6 p.m.

Lastly, Superintendent Stubblefield invited the public to join the board for its upcoming Community Conversation about board goals and student achievement and success on December 14 at 6:30 p.m. in the Lawrence Public Library auditorium. This year's board goals include hosting at least one community conversation per semester to continue to engage the community in our school improvement efforts.

PATRON COMMENTARY

Alan Hollinger, Stanley Hayden and Steve Cadue all shared support or requested clarification of the process regarding the South Middle School name change.

BOARD COMMENTARY

All board members shared information regarding meetings and/or committees they had been involved including updates from the board policy committees, Just Food Partnership, Horizon 20/20 Steering committee, Public Incentive Review committee, Equity Panel hosted by Leadership Lawrence, site council meetings and superintendent job description.

Jessica Beeson

On behalf of the Board of Education, Board Vice President Jessica Beeson acknowledged and expressed sincere appreciation to the following:

- ...Michael Hymer for his 5 years of service and devotion to this community and its schools upon his retirement effective 5/24/2018
- ...Khalila Binns for her 24 years of service and devotion to this community and its schools upon his retirement effective 11/30/2017
- ...Linda Bush for her 17 years of service and devotion to this community and its schools upon her retirement effective 12/21/2017

APPROVAL OF CONSENT AGENDA

Following a motion by Vanessa Sanburn, seconded by Marcel Harmon, the board voted, in a 7-0 roll call vote, to adopt the items listed on the Consent Agenda.

The Consent Agenda included the following:

- The minutes of the November 13, 2017, regular meeting
- The financial reports including school activity funds, budget to actual and cash summary
- The monthly vouchers in the following account totals:

FUND	FUND DESCRIPTION	AMOUNT
001	GENERAL	268,350.90
002	LOCAL OPTION BUDGET	178,392.14
003	FOOD SERVICE	187,594.55
004	VOCATIONAL EDUCATION	2,017.39
005	SPECIAL EDUCATION	301,548.49
009	CAPITAL OUTLAY	80,725.86
018	VIRTUAL SCHOOL	1,216.09
020	PROFESSIONAL DEVELOP	766.00
021	BILINGUAL FUND	192.00
024	STUDENTS MATLS REVOLVE	63,372.27
026	AR RISK 4 YEAR OLD	47.60
030	WORK COMP RESERVE	207.00
035	2013 BONDS	273,319.19
036	2017 BONDS	9,750.00
043 18	INDIAN EDUC TITLE 2018	100.00
044 17	JOHNSON O'MALLEY 2017	1,195.37
046 18	TITLE IIA 2018	2,186.89
048 18	CARL PERKINS 2018	173.88
050 18	TITLE VIBDIS 2018	87.00
054 18	KS DEAF/BLIND 2018	2,865.19
095	PAYROLL FUND	2,834,212.78
275	SPECTRA-MEDICAID	35,679.82
800	LOC/DON/GRA	8,637.06
	GRAND TOTAL	\$ 4,252,637.47

Approvals

- o Agreement with Clark/Huesemann
- o Agreement with TreanorHL
- o Agreement with Gould Evans Associates
- o BG Consultants-Amendment to Contract
- o City of Lawrence-Water Service Installation
- o Nabholz-Facility Improvements
- o Selection of Delegate & Alternate to 2017 KASB Annual Convention

Discussion

South Middle School Name Change

The Lawrence Board of Education provided guidelines and outlined the next steps of the process for re-naming South Middle School to honor Native American culture and to recognize Haskell's part in the original donation of the land used for the school campus.

- There will be an open committee facilitated by Jennifer Attocknie, Coordinator of Native American Services. Carole Cadue-Blackwood, committee member who requested the initial name change; Keith Jones, South Middle School Principal; and a representative from Haskell (TBD) will also be on this committee. Anyone from the community who wishes to participate may do so.
- This meeting will take place on December 7 at 4pm at the Native American Student Services Office at Centennial, 2145 Louisiana Street.
- The sole purpose of this committee will be to MAKE A RECOMMENDATION for the name change. (Four different names were proposed at the previous board meeting.)
- This committee will determine if "South" will remain in the new name recommended to the board.
- The committee WILL provide two (2) options for the name change with only one having a person's name included.
- The committee will bring their recommendation to the board at the December 11 or January 22 meeting, depending on when a consensus is reached.

Board President Shannon Kimball requested that any individuals who wished to share concerns about the board discussing a new name for the school should contact individual board members or email the entire board at schoolboard@usd497.org.

Reports & Approvals~ 2018-19 Calendar

Jeanne Fridell, Woodlawn Principal and Calendar Committee Co-chair, along with Jill Anderson, Calendar Committee Co-Chair, discussed the changes they incorporated into the 2018-19 district calendar. (Attachments 1& 2)

Some of the key features of the calendar include:

- The first day of school for grades 1-5 on Wednesday, August 15, which is also a half-day orientation for students in grades 6 and 9. The first day for all secondary students will be Thursday, August 16.
- The addition of two Elementary Plan Days on dates that coincide with days the secondary schools are not in session (October 12 and March 1).
- Beginning the staff school year a day earlier than past practice, on Thursday,
 August 9, to accommodate professional development around the implementation
 of PowerSchool. To compensate certified staff for the change, elementary staff
 will have a day off on March 8, when secondary schools are out of school due to
 conference week. February 22 will be a day off for secondary schools, when
 elementary schools are closed due to conference week.
- The Back-to-School Kickoff and District Staff Professional Development (PD)
 Day on Monday, August 13, with all staff, both certified and classified, in
 attendance.

Reports & Approvals (CONTINUED)

- Winter Break beginning for all students and staff following a full day of elementary classes on Friday, December 21, and a half-day of school for secondary students with Recording/Reporting for secondary staff that afternoon.
- Winter Break continuing through the first week of January.
- An elementary staff Building PD Day and secondary staff PD/Work Day on January 7.
- January 8 becoming the first day back to school for all students in 2019.
- An Inclement Weather Make-up Day on April 19. (No school unless announced.)

Upon a motion by Rick Ingram, seconded by Vanessa Sanburn, the board voted, in a 7-0 roll call vote, to approve the 2018-19 calendar as proposed.

Reports~

Student Confidentiality-Family Education Rights Privacy Act (FERPA) and Staff Confidentiality

David Cunningham, executive director, human resources/chief legal counsel, reviewed the board's responsibility to protect the privacy interests of students and employees.

The rules of student confidentiality are set forth in the Family Educational Rights and Privacy Act of 1974 ("FERPA"). Under FERPA, the district designates certain student information as "directory information", which may be disclosed without prior consent.

Mr. Cunningham explained that failure to adhere to the legal requirements can put the district, and depending on the circumstances, individual board members, at risk of liability.

To help provide more clarity surrounding this issue, a Q&A type document will be drafted and posted on the www.usd497 website in the near future.

ADJOURNMENT

At 7:49 p.m., a motion was made by Rick Ingram, seconded by Marcel Harmon, to adjourn the regular meeting of the Board of Education. The motion passed by a unanimous voice vote.

Dawn Downing
Deputy Clerk, Board of Education

Attachment No. 1

Lawrence Public Schools 2018-2019 Calendar



August

Independence Day

1-2, 6-7 New Staff Orientation MS/HS PowerSchool PD Building PD/Workday District PD Building PD/Workday Gr. 6 & 9 (am only)

Elementary Schools (trimesters)

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Independence Day <u>August</u>

1-2, 6-7	New Staff Orientation
9	Building PD/Workday
10	Elem. PowerSchool PD
13	Dist. Prof. Dev (PD)
14	Building PD/Workday
15	Gr. 1-5 Classes Begin
16-17	1-12 Regular Schedule
	K. Alternate Schedule
20	PreK-12 Reg. Schedule

September

PreK-12 No School, Labor Day

12	PreK-12 No School,
	Elem. Plan

PreK-12 No School, Elem. PD

November

End of First Trimester
PreK-5 No School
CE Record/Report (R/R)
CL District PD

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21-23 Fall Recess **December**

24-31 Winter Recess <u>January</u>

1-4	Winter Recess
7	PreK-5 No School, Bldg. PD
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ð	Prek-3 Classes Resul
21	PreK-12 No School,
	MI K Day

February

14	End of 2nd Trimester
15	PreK-8 No School, CE R/
21-22	PreK-5 No School

	(Contended Week)
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1	Elementary Plan
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11-15 Spring Break

<u>April</u>

May

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Weather Make-Up Day

17 PreK Last Day K-5 Last Day (am)

Elem. R/R (pm)
End of 3rd Trimester
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Memorial Day

Middle & High Schools (quarters)

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Schools are not in session Schools are not in session; district offices closed

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26	27	11	End of 1st Quarter

6	3	PreK-12 No School,
13		Labor Day
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27	11	End of 1st Quarter
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ecember 2018						18	MS No School
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	20	HS Finals (am)/RR (pm)

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1-4	Winter Recess				
7	MS/HS No School,				
	Workday/PD				
8	MS/HS Classes Resume				
21	No School, MLK Day				

<u>February</u>				
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					21	LHS Graduation

8	May	
15	15-16	Senior Finals (am)
22	18	LVS Graduation
29	20	Graduation Practices
	21	LHS Graduation
	22	9-11 Finals (am)
		HS R/R (pm)
		FSHS Graduation
	23	MS Last Day (am)

	HS R/R (pm)
	FSHS Graduation
23	MS Last Day (am)
	9-11 Finals (am)
	6-11 R/R (pm)
	End of 4th Quarter
24	Last Teacher Day

24	Last Teacher Da
27	Memorial Day

[▶] Specific days (4 Elem/MS, 2 HS) are reserved for parent/teacher conferences. Schools are not in session on those days. Schools may schedule evening conferences. Contact your child's school to confirm conference schedules. This calendar may be altered at the direction of the Board of Education and/or district administration. (Approved 11/27/17)

Lawrence Public Schools 2018-2019 Calendar



August

District Offices Closed

Gr. 6 & 9 (am only) 16-17 1-12 Reg. Schedule

Elementary Schools (trimesters)

July 2018 S M T W T F S											
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September 2018

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November 2018

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District Offices Closed Anonet

Augu	131
15	Gr. 1-5 Classes Begin
16-17	1-12 Regular Schedule
	K. Alternate Schedule
20	PreK-12 Reg. Schedule



<u>September</u>							
3	PreK-12 No School,						
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December 2018											
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February 2019 S M T W T F S

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2	PreK-5 No School
8-9	PreK-5 No School
	(Conference Week)
21-23	PreK-12 No School,
	Fall Recess

December 24-31 PreK-12 No School

24-7-21	Title 12 Ito Belloon,								
	Winter Recess								
<u>January</u>									
1-4	PreK-12 No School,								
	Winter Recess								
7	PreK-5 No School								
8	PreK-5 Classes Resume								

PreK-12 No School PreK-12 No School

Incl. Weather Make-up Day

18 19 20 21 22 23 25 26 27 28						23	8 21	PreK-5 Classes Resume PreK-12 No School, District Offices Closed
	F	\pi	il 2	019)		<u>Febr</u>	<u>uary</u>
1	M	T	W	T	F	S	15	PreK-8 No School
	1	2	3	4	5	6	21-22	PreK-5 No School
	8	9	10	11	12	13		(Conference Week)
	1.5	1.0	17	10	10	20		

March

S	M	T	W	T	F	S	l	S	M	1	W	1	r	S
					1	2	1		1	2	3	4	5	6
3	4	5	6	7	8	9		7	8	9	10	11	12	13
10	11	12	13	14	15	16		14	15	16	17	18	19	20
17	18	19	20	21	22	23		21	22	23	24	25	26	27
24	25	26	27	28	29	30	1	28	29	30				
31														
May 2019									,	Jur	ie 2	019)	
S	M	T	W	Т	F	S		S	M	T	W	T	F	S

Schools are not in session;

district offices closed

17

24

							-	
							11-15	PreK-12 No School,
	,	Jun	e 2	019)		Spring Break	
S	M	T	W	T	F	S		
						1	<u>April</u>	[
2				6			19	PreK-12 No School,
9	10	11	12	13	14	15		Incl. Weather Make-up
16	17	18	19	20	21	22		
23	24	25	26	27	28	29	May	
30							17	PreK Last Day
							23	K-5 Last Day (am)

ay 2019	June 2019								
TWTFS	S M T W T F S	,							
1 2 3 4	1								
7 8 9 10 11	2 3 4 5 6 7 8	:							
4 15 16 17 18	9 10 11 12 13 14 1:	5							
1 22 23 24 25	16 17 18 19 20 21 22	2							
8 29 30 31	23 24 25 26 27 28 29	9							
	30								
Schools are no	ot in session								

17	PreK Last Day
23	K-5 Last Day (am)
24	PreK-12 No School,
	Last Teacher Day
27	District Offices Closed

▶ Specific days (4 Elem/MS, 2 HS) are reserved for parent/teacher conferences. Schools are not in session on those days. Schools may schedule evening conferences. Contact your child's school to confirm conference schedules. This calendar may be altered at the direction of the Board of Education and/or district administration. (Approved 11/27/17)

Middle & High Schools (quarters)

July 2018										
S	M	T	W	Т	F	S				
1	2	3	4	5	6	8				
8	9	10	11	12	13	14				
15	16	17	18	19	20	21				
22	23	24	25	26	27	28				
29	30	31								
	Sep	ten	nbe	r 2	018					

S M T W T F S

2 3 4 5 6 7 8

9 10 11 12 13 14 15

16 17 18 19 20 21 22

23 24 25 26 27 28 29

November 2018

S M T W T F S

5 6 7 8 🗐 10 11 12 13 14 15 16 17

18 19 20 **21 22 23** 24

January 2019M T W T F

1 2 3 4

7 8 9 10 11 12

13 <mark>14</mark> 15 16 17 18 19

20 <mark>21</mark> 22 23 24 25 26

March 2019

10 **11 12 13 14 15** 16

17 18 19 20 21 22 23 24 25 26 27 28 29 30

May 2019

SMTWTFS

12 13 14 15 16 17 18

19 **20 21 22 23 24** 25

1 2 3 4 6 7 8 9 10 11

S M T W T F

27 28 29 30 31

25 26 27 28 29 30

	August 2018									
S	M	T	W	Т	F	S				
			1	2	3	4				
5	6	7	8	9	10	11				
12	13	14	15	9 16	17	18				
19	20	21	22	23 30	24	25				
26	27	28	29	30	31					

21	20	29	30	31	
M	T	W	T	F	S
					6
8	9	10	11	12	13
15	16	17	18	19	20
		~ .	~	2.0	
	O M 1 8 15	Octo M T 1 2 8 9 15 16	October M T W 1 2 3 8 9 10 15 16 17	October 20 M T W T 1 2 3 4 8 9 10 11 15 16 17 18	October 2018 M T W T F 1 2 3 4 5 8 9 10 11 12 15 16 17 18 19 22 23 24 25 26

							<u>September</u>					
							3	PreK-12 No School,				
October 2018					18		District Closed					
S	M	Т	W	Т	F	S						
	1	2	3	4	5	6	Oct	<u>tober</u>				
7	8	9	10	11	12	13	12	MS/HS No School,				
14	15	16	17	Œ	19	20	18	MS No School				
21	22	23	24	25	26	27	19	MS/HS No School				
28	29	30	31					(Conference Week)				

1	4)	4)	U		<u>ionei</u>
8	9	10	11	12	13	12	MS/HS No Sc
15	16	17	Œ	19	20	18	MS No Schoo
22	23	24	25	26	27	19	MS/HS No Sc
29	30	31					(Conference V
						Nov	vember
)e	cen	the	r 26	118		Q	MS No Schoo

	December 2018									
S	М	T	W	Т	F	S				
						1				
2	3				7					
9	10	11	12	13	14	15				
16	17	18	19	20	21	22				
23		25	26	27	28	29				
30	31									

	February 2019								
S	M	Т	W	T	F	S			
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3	4	5	6	7	8	9			
10	11	12	13	7 14	15	16			
17	18	19	20	21	22	23			
24	25	26	27	28					

	18 25				22	23		
April 2019								
S	М	T	W	T	F	S		
	1		3		5	6		
7	8	9	10	11	12	13		

	April 2019								
S	M	T	W	T	F	S			
	1	2	3	4	5	6			
7	8	9	10	11	12	13			
	15								
21	22	23	24	25	26	27			
28	29	30							

April 2019								
S	M	T	W	T	F	S		
	1	2	3	4	5	6		
7	8	9	10	11	12	13		
					19			
21	22	23	24	25	26	27		
28	29	30						

June 2019						
S	М	T	W	Т	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

_			_	011		
June 2019						
S	M	T	W	Т	F	S
						1
	3					
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

26 27 28 29 30 31	23 24 25 26 27 28 2	9 <u>May</u>	
<u> </u>	30	15-16	
		18	
		20	
Schools are not in session			
—		22	
Schools are no	t in session;		
district offices	closed	23	
_			
MS are not in	session	24	

+	Oata	han			
3	12	October			
)	18	MS/HS No School, MS No School			
7					
1	19	MS/HS No School			
		(Conference Week)			
_	Nove	ember			
1	9	MS No School			
1	21-23	PreK-12 No School,			
4	21-23	Fall Recess			
		Tun recess			
5	Dece	December			
2	20	HS Finals (am)			
ار	21	MS Classes (am only)			
		HS Finals (am)			
┙	24-31	PreK-12 No School,			
٦	24-51	Winter Recess			
┨		Willel Recess			
┨	January				
ı	1-4	PreK-12 No School,			
5		Winter Recess			
3	7	MS/HS No School			
ı	8	MS/HS Classes Resume			
ı	21	PreK-12 No School,			
_		District Closed			
٦					
٦	<u>Febr</u>	uary			
1	22	MS/HS No School			
3					
	<u>March</u>				
7	1	MS/HS No School			
ı	8	MS/HS No School			
		(Conference Week)			
_	11-15	PreK-12 No School,			
╛		Spring Break			
4		_			
١	<u>Apri</u>				
1	19	PreK-12 No School,			

Incl. Weather Day

Senior Finals (am) LVS Graduation

HS Graduation Practices

LHS Graduation 9-11 Finals (am)

FSHS Graduation

MS Last Day (am)

PreK-12 No School,

9-11 Finals (am)

Last Teacher Day

District Closed